

ASCENDER ParentPortal: Parent: Maintain Student Data

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ParentPortal Admin: Enrollment, Registration, and Data Updates

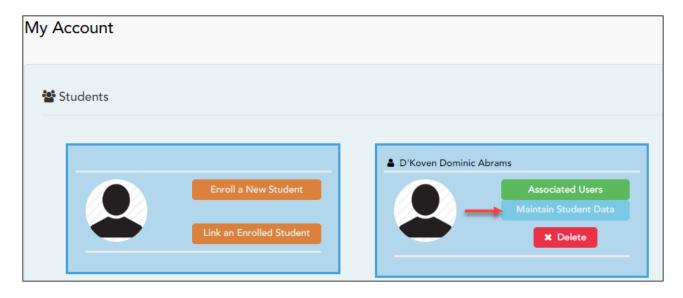
Parent: Maintain Student Data

If the district has enabled online student data maintenance, you can submit a request to update your student's current year records at any time, such as an address or phone number change.

1. Update current year data as needed.

ASCENDER ParentPortal > My Account

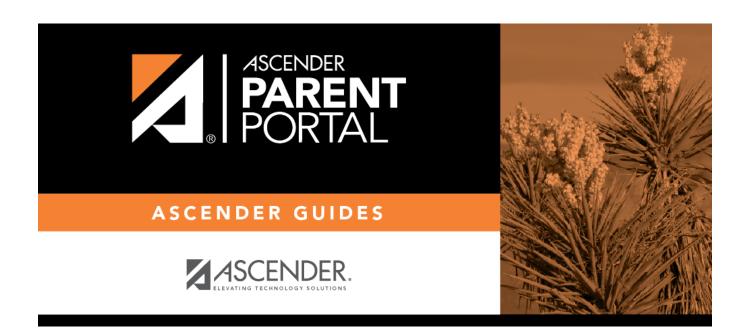
☐ From the My Account page, click **Maintain Student Data**.



The Student Data Maintenance page opens.

\square In the	left-side	navigation k	oar, click	Student	Data	Editing	to	expand	and	view	the	forms
that car	be updat	ed.										

- ☐ Click the form name, and the form opens on the right.
- ☐ Type over existing text with new information.



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